

APPENDIX 5

Hawstead Parish Council PERIOD FOR THE EXERCISE OF PUBLIC RIGHTS ACCOUNTS FOR THE YEAR ENDED 31 March 2016

Local Audit And Accountability Act 2014
Accounts and Audit Regulations 2015 (SI 2015/234)

Hawstead Parish Council's annual return needs to be reviewed by an external auditor appointed by Public Sector Audit Appointments Limited. Any person interested has the right to inspect the accounting records for the financial year to which the audit relates and all books, deeds, contracts, bills, vouchers and receipts and other documents relating to those records or documents.

These documents for Hawstead Parish Council are to be made available on reasonable notice by application between the hours of 10.00am and 2.00pm on working days (excluding public holidays).

VIEWING BY APPOINTMENT ONLY

Commencing on 13 June 2016
And
Ending on 22 July 2016

If you wish to view them then please contact the named smaller authority representative:

Name CATHERINE HIBBERT
Position in Smaller Authority CLERK - HAWSTEAD PC
Address Brokesbourne
Stanningheld Rd
Gt Wheltham
IP30 0TY

Phone number 01284 388504
catherine.hibbert@hawstead-parish-council.co.uk

Local electors and their representatives have rights to question the auditor about the accounts and object to the accounts or any item in them. Written notice of an objection must first be given to the auditor and a copy sent to the smaller authority. The auditor can be contacted at the address below for this purpose during the inspection period which commences on **13 June 2016** and ends on **22 July 2016**.

The smaller authority's annual return is subject to review by the appointed auditor under the provisions of the Local Audit and Accountability Act 2014, the Accounts and Audit Regulations 2015 and the NAO's Code of Audit Practice.

The appointed auditor of Hawstead Parish Council is:

BDO LLP, Arcadia House, Maritime Walk, Ocean Village, Southampton, SO14 3TL
Telephone: 023 8088 1941